

Thabo Nkosi

Johannesburg · +27 82 555 0142 · thabo@example.com

PERSONAL DETAILS

ID Number 890412 5xxx 089
EE Status SA Black Male
Driver's Licence C1
Languages English, isiZulu, Afrikaans

PROFILE

Sixth-year accounts professional: month-end close in 4 days, VAT201 and PAYI filings never late, Sage-to-Xero migration run single-handed.

KEY SKILLS

Sage · Xero · Advanced Excel · VAT201 / SARS · Payroll · Team leading

EXPERIENCE

Accounts Clerk → Senior — Fake Corp (Pty) Ltd 2021-03 – Present

- Month-end pack cut from 9 to 4 days; ledger housekeeping weekly
- Cleared R2.1m aged debt without a single write-off
- Ran the Sage→Xero migration; trained 3 colleagues on it

Junior Bookkeeper — Umlazi Transport 2019-01 – 2021-02

- Daily banking, supplier reconciliation, petty-cash audits

EDUCATION

B.Com Hons (Accounting), UJ 2019

REFERENCES

• Available on request